

LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING
REGULAR MEETING

MONDAY, 5:03 P.M.

AUGUST 5, 2013

MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION REGULAR MEETING HELD AUGUST 5, 2013.

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on August 5, 2013 at 5:03 p.m. at Licking Heights High School, 4000 Mink Street, Pataskala with Mr. Mark Loth, President, presiding.

Mr. Loth asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mr. Mark Loth, Mrs. Nicole Roth, Mr. Matt Satterwhite and Mr. Richard Wand.

The President presented the agenda and asked if there were any additions or deletions. There were no changes.

Resolution #08-13-138. ADOPTION OF THE AGENDA

Mr. Loth moves and Mr. Bagley seconds that the Board of Education adopts the agenda.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Presentation of Prepared Remarks by the Public - None

Presentations:

A. Welcome New Teachers who were hired after the July 9 Board meeting.

Discussions:

A. Board Committees

Technology

- Working on bringing equipment up to date
- Several tech. purchases on agenda tonight

Finance

- Reviewed proposed technology purchases
- Reynoldsburg decision – Discussed how to use those funds
- Discussed proposal on change of secretary work days

Building and Grounds

- Building walk-throughs complete
- Reviewed software used to regulate heating, etc.
- Discussed roof repairs/status

- Discussed status of LH North

Treasurer's Report

1. Banking RFP update
2. LGIF update

Resolution #08-13-139. CONSENT AGENDA

Superintendent recommends, Mr. Loth moves and Mr. Bagley seconds that the Board of Education approve the consent agenda – Item A. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignations

- A. Lynzee Fish, Kindergarten, LH West, effective June 28, 2013.
- B. Katie Fink, Intervention Specialist, LH West, effective July 17, 2013
- C. Judy Lewis, Transportation Assistant, Transportation, effective July 19, 2013 for retirement purposes.
- D. Scott Morrison, Physical Education, LH Central, effective July 10, 2013.
- E. Karen Joseph, Server/Helper, LH West, effective July 30, 2013.
- F. Anna Kelly, Intervention Specialist, LH Central, effective July 18, 2013.
- G. Renae Schwartz, Principal, LH South, effective June 28, 2013.
- H. Denny Klenowski, School Psychologist, hired by the ESC, effective July 12, 2013.
- I. Lori Browning, Secretary II, LH North, effective August 9, 2013.

2. Unpaid Leave of Absence(s):

- A. Ashley Kalie, 1st Grade Reading Teacher (.5), LH West, unpaid leave of absence for The 2013/2014 school year.
- B. Sarah Anderson, Music Teacher, LH West/North, unpaid leave of absence from October 4 – 18, 2013.

3. Employment, Substitutes, 2013/2014

- A. Sandy Summer Custodian Step 0 \$12.19 per hour
- B. Joyce Edward Custodian Step 0 \$12.19 per hour
- C. Jeff Dorris Custodian Step 0 \$12.19 per hour

4. Employment, Summer Help, July 22, 2013 through August 19, 2013

- A. Krista Ackerknecht Technology \$12.19 per hour

5. Employment – Summer School Teachers, 2013, at \$25.00 per hour

Angela Deskins – Coordinator
 Cindy Saillant
 Heather Walls
 Jamie Bowsher
 Jennifer Beaver
 Kelley Bailey
 Ann Karas
 Tammy Atchison

6. Employment, Supplemental, 2013/2014

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Krista Ackerknecht	Grade Level Chair - 5th	High	3	9	\$1,683
Krista Ackerknecht	5 th Grade Camp (.5)	North	5	7	\$ 454
Krista Ackerknecht	Bld. Level Tech. Coord.	North	2	9	\$2,459
Charles Howard	5 th Grade Camp (.5)	North	5	7	\$ 454
Mackenzie Young	Volleyball (Girls) (MS)	Central	3	0	\$1,359
Jeremy Weaver	Cross Country	High	1	1	\$2,413
Sebrina Herndon	Cheerleading – Fall	High	4	0	\$1,131

7. Employment, Classified 2013/2014

- A. Connie Sue Thompson, Custodian, LH High, 8 Hours/240 Days/Level 0 at a Salary of \$12.19/hr; one (1) year contract effective July 29, 2013.
 (Replacing Bob Bishop)

Comment: Contract days prorated from 260 days

- B. Caleb Cook, Custodian, LH High, 8 Hours/222 Days/Level 0 at a Salary of \$12.19/hr; one (1) year contract effective August 22, 2013.
 (Replacing Don Dailey)

Comment: Contract days prorated from 260 days

- C. David Kidwell, bus driver, Transportation, 4 Hours/189 Days/Level 0 at a Salary of \$13.06/hr; one (1) year contract effective August 12, 2013.
 (New position)

- D. Anita Key, bus driver, Transportation, 4 Hours/189 Days/Level 0 at a Salary of \$13.06/Hr; one (1) year contract effective August 12, 2013. (New position)
- E. Arlanda Lewis-Twum, bus driver, Transportation, 4 Hours/189 Days/Level 0 at a Salary of \$13.06/hr; one (1) year contract effective August 12, 2013. (New position)
- B. Approve the out of state field trip for the 8th Grade to Washington D.C., effective May 20, 2014 through May 23, 2014, as presented.
- C. Approve to amend Resolution #06-13-113 (B) to add additional days, July 29, 2013 through August 30, 2013 to Johnny Morrison's supplemental contract, at a cost not to exceed \$1,000 to supervise the following staff: custodial, grounds, maintenance and an administrative assistant.
- D. Approve Bill Rockwell, ten (10) extended days at his per diem rate, for Career Based Information (CBI).
- E. Approve Lisa Lewis hours to move from six hours daily to eight hours daily.
- F. Approve the following High school staff to attend professional development training on August 14, 2013 for OTES training at a cost of \$25.00 per hour:

Amanda Andrews	Phil Auer	Laurie Barker
Megan Beavers	Rick Bernard	Janet Betz
Brandy Brockway	Donna Chamberlain	Jessica Clark
Nathan Clark	Lori Cochran	Chelsey Cossman
James Dodderer	Betsy Dubois	Dustin Ellis
Melissa Evans	Matthew Faska	Kathy Gamertsfelder
Amber Greene	Zach Grubb	Tyler Hennen
Shelly Hoops	Kathy Hubbard	Mary Jo Jones
Lauren Katzmen	Kendra Klinglesmith	Karen Krueger
Matthew Laret	Brittany Loparich	Cheryl Martin
Abby Matthews	Jill McInerney	Ryan McClure
Steven McMahan	Catherine Means	Amanda Mosely
Amy Obhoff	Iva O'Bryan	Coleen Ouellette
Jason Phillips	Stephanie Phillips	Maryann Poff
Karen Ragsdale	Pamela Reamer	Bill Rockwell
*Chia Sitawi	Meredith Smith	Michael Vyrostek
Troy Sommers	Steve Varricchio	Kimberly Wheeler
Kelen Waaland	Darren Waters	Amie Wilson
Mike Windholtz	Paula Workman	

Comment: This will be paid with Race to the Top (RttT) funds. *Ms. Sitawi will be paid through the ESC.

- G. Approve the following Library Aides for six hours a day for up to five days prior to school starting to enter all of the textbooks into the new central cataloging system.

Pam Geiser
Debbie Bantner
Lisa Nestor
Charlotte Moore
Christina Lyle

Comment: There are approximately 10,000 textbooks that would need new barcodes created and then scanned in the system prior to school beginning.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

ACTION AGENDA

A. Treasurer Recommendations

Resolution #08-13-141.

Mrs. Roth moves and Mr. Wand seconds that the Board of Education approves:

- a. Minutes of the June 18, 2013 Regular Meeting
- b. Minutes of the June 27, 2013 Special Meeting
- c. Board reports
- d. Then & Now certificates

AYES: Roth, Wand, Bagley, Loth, Satterwhite
The President declared the motion carried.

B. Superintendent Recommendations

Resolution #08-13-141.

Mr. Loth moves and Mrs. Roth seconds that the Board of Education approves to employ the following new administrator under a modified contract that deletes the administrative benefit of pick up on the pick-up.

- A. Tricia Myers, Assistant Principal, LH South 217 days/2 year contract, at a salary of 66,060.00, effective August 5, 2013.

Comment: Contract days prorated from 222 days

AYES: Loth, Roth, Bagley, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-142.

Mr. Wand moves and Mrs. Roth seconds that the Board of Education approves the following certified employees:

1. Kathryn Wakefield, Special Education, LH Central, 182 days/1 year contract at a salary of (B+ - Level 0, Exp. 0 years) \$32,261.00 effective the first day of the 2013/2014 school year. (Replacing Kathy Hubbard who transferred to the High School)
2. Abby Matthews, Math, LH High, 182 days/1 year contract at a salary of (M - Level 4, Exp. 5 years) \$40,742.00 effective the first day of the 2013/2014 school year. (Replacing Sarah Carey)
3. Mary Ann Poff, Media Specialist/Librarian, LH High, 192 days/1 year contract at a salary of (M+ - Level 8, Exp. 9 years) \$53,132.31 effective the first day of the 2013/2014 school year. (Replacing Bruce Revenaugh)
4. Karen Ragsdale, .5 Spanish, LH High, 182 days/1 year contract at a salary of (B - Level 0, Exp. 0 years) \$15,421.00 effective the first day of the 2013/2014 school year. (Replacing Dan Carter)
5. Melissa Hennessey, Intervention Specialist, LH West, 182 days/1 year contract at a salary of (M+ - Level 8, Exp. 9 years) \$50,365.00 effective the first day of the 2013/2014 school year. (Replacing Katie Fink)
6. Shelly Hoop, Physical Education/Health, LH High, 182 days/1 year contract at a salary of (M - Level 9, Exp. 10 years) \$49,378.00 effective the first day of the 2013/2014 school year. (Replacing David Locker who transferred to LH Central)

AYES: Wand, Roth, Bagley, Loth, Satterwhite
The President declared the motion carried.

Resolution #08-13-143.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the Resident Educator stipend for Cathy Satterwhite, at a cost not to exceed \$145.83.

Comment: The above monies are being paid from a grant received from the Ohio Department of Education.

AYES: Loth, Bagley, Roth, Wand
ABSTAIN: Satterwhite
The President declared the motion carried.

Resolution #08-13-144.

Mr. Wand moves and Mrs. Roth seconds that the Board of Education approves the following supplementals for the 2013/2014 school year.

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Cathy Satterwhite (This will be paid out of RttT funds)	Dept Head AP	High	3	1	\$1,411
Cathy Satterwhite	Dept Head English	High	3	7	\$1,683
Cathy Satterwhite	Senior Class Advisor	High	5	8	\$ 908

Cathy Satterwhite OTES Training High \$ 25/Hourly
(This will be paid out of RttT funds)

AYES: Wand, Roth, Bagley, Loth

ABSTAIN: Satterwhite

The President declared the motion carried.

Resolution #08-13-145.

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the Athletic Trainer contract with Ohio Health, at a cost not to exceed \$15,000 per year.

Comment: This amount reflects a reduction in total cost from the previous company Grant Sports Medicine which was \$43,000 annually. Eric Bortmas is the Athletic Trainer that will fill this position for the 2013/2014 school year.

AYES: Loth, Wand, Bagley, Roth, Satterwhite

The President declared the motion carried.

Resolution #08-13-146.

Mrs. Roth moves and Mr. Loth seconds that the Board of Education approves a transportation release to Gahanna High School for busing to and from St. Francis De Sales for the following students:

Andrew M.

Dylan T.

Comment: Parents will provide transportation to Gahanna High School. The student's full names are on record in the Superintendents' office.

AYES: Roth, Loth, Bagley, Satterwhite, Wand

The President declared the motion carried.

Resolution #08-13-147.

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves a transportation release to Westerville City Schools for busing to and from Corner Stone Academy for the following student:

Christian T.

Comment: Parents will provide transportation to Westerville City Schools. The student's full name is on record in the Superintendents' office.

AYES: Loth, Satterwhite, Bagley, Roth, Wand

The President declared the motion carried.

Resolution #08-13-148.

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the following

donations:

1. Licking Heights Athletic Boosters (LHAB), Athletic Equipment to both the high school and middle school at a cost of \$12,517.40.

AYES: Loth, Wand, Bagley, Roth, Satterwhite
The President declared the motion carried.

Resolution #08-13-149.

Mr. Satterwhite moves and Mr. Wand seconds that the Board of Education approves the following food service vendors for the 2013/2014 school year.

- A. Lunchroom and paper
Products: Gordon Food Service, Inc. Grand Rapids, MI.
- B. Dairy products United Dairy Inc., Lancaster, OH.
- C. Bakery products Aunt Millie's Bakery, Blacklick, OH.

AYES: Satterwhite, Wand, Bagley, Loth, Roth
The President declared the motion carried.

Resolution #08-13-150.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves to amend resolution #05-13-073 (E) by \$498.09 with the Licking Area Computer Association (LACA) for services, at a cost not to exceed \$103,724.29.

Comment: This contract was previously approved at a cost of \$103,226.20. LACA removed the cost of the Electronic Time Card services (\$1,711.88) and added the cost of Scheduling Enhancement MSB (\$2,209.97).

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-151.

Mr. Loth moves and Mr. Satterwhite seconds that the Board of Education approves the revision of the following policy:

5430 Class Rank

AYES: Loth, Satterwhite, Bagley, Roth, Wand
The President declared the motion carried.

Resolution #08-13-152.

Mr. Satterwhite moves and Mrs. Roth seconds that the Board of Education approves Alyson

Wand, Long Term Substitute .5, LH West, 182 days/1 year contract at a salary of (M - Level 1, Exp. 2 years) \$17,781.00 effective the first day of the 2013/2014 school year. (Replacing Ashley Kalie while on a leave of absences)

AYES: Satterwhite, Roth, Bagley, Loth
ABSTAIN: Wand
The President declared the motion carried.

Resolution #08-13-153.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the following new certified positions.

1.0 FTE 1st Grade Teacher
.28 FTE Music Teacher

Comment: Positions are due to increased student enrollment.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-154.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the 2013/2014 Preschool calendar, as presented.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-155.

Mr. Wand moves and Mr. Satterwhite seconds that the Board of Education approves the contract with Cintas, for uniforms and towels, at a weekly rate of \$63.05.

<u>Company</u>	<u>Weekly Rate</u>
Linen	\$71.55
Cintas	\$63.05
Aramark	\$61.79

AYES: Wand, Satterwhite, Bagley, Loth, Roth
The President declared the motion carried.

Resolution #08-13-156.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the purchase of 300 new/200 used desktop computers and 500 monitors from Pynex at a cost not to exceed \$288,400.00.

Comment: This will be purchased will Permanent Improvement (PI) funds.

AYES: Loth, Bagley, Roth, Satterwhite, Wand

The President declared the motion carried.

Resolution #08-13-157.

Mr. Bagley moves and Mr. Wand seconds that the Board of Education approves the purchase of 380 laptops/12 laptop carts with imaging from Pynex at a cost not to exceed \$218,224.00.

Comment: This will be purchased will Permanent Improvement (PI) funds.

AYES: Bagley, Wand, Loth, Roth, Satterwhite
The President declared the motion carried.

Resolution #08-13-158.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the purchase of 60 desktop computers for labs at LH Central from Pynex at a cost not to exceed \$44,580.00.

Comment: This will be purchased will Permanent Improvement (PI) funds.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-159.

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the purchase of wireless access points units for LH North, from Baypointe at a cost not to exceed \$13,844.96.

Comment: This will be purchased will Permanent Improvement (PI) funds.

AYES: Loth, Bagley, Roth, Satterwhite, Wand
The President declared the motion carried.

Resolution #08-13-160.

Mr. Wand moves and Mr. Bagley seconds that the Board of Education approves the purchase of hand dryers at a cost not to exceed \$11,499.75.

AYES: Wand, Bagley, Loth, Roth, Satterwhite
The President declared the motion carried.

Resolution #08-13-161.

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the contract with Sheedy Paving, Inc. to pave the parking lots at LH Central, LH North, LH South and LH High at a cost not to exceed \$92,080.00.

Comment: This will be purchased will Permanent Improvement (PI) funds.

AYES: Loth, Wand, Bagley, Roth, Satterwhite
The President declared the motion carried.

Resolution #08-13-162.

Mr. Wand moves and Mr. Satterwhite seconds that the Board of Education approves the purchase of furniture for LH High, LH Central, LH North and Special Education, from Zimmerman Furniture at a cost not to exceed \$35,755.37.

Comment: This will be purchased will Permanent Improvement (PI) funds.

AYES: Wand, Satterwhite, Bagley, Loth, Roth
The President declared the motion carried.

Resolution #08-13-163.

Mr. Loth moves and Mr. Wand seconds that the Board of Education approves to amend Resolution #07-13-128 to add an additional \$207.99 to the purchase of furniture and supplies from the Hatch Company for the preschool room at LH North Elementary.

Comment: This purchase will be paid with capital monies.

AYES: Loth, Wand, Bagley, Roth, Satterwhite
The President declared the motion carried.

Presentation of Prepared Remarks by the Public - None

Superintendent Comments:

- A. Race to the Top – Currently no consultant at ODE
- B. Enrollment update
- C. Roof issues at High School

Board Comments:

Mr. Satterwhite

- “We Believe” facebook page still up
- Thanks to new staff
- Congrats on technology purchases

Mr. Wand

- Tech will further enhance academics, etc.
It will benefit everyone
- Welcome to new teachers and staff

Mrs. Roth

- Welcome to new staff
- Excited for school to start

Mr. Bagley
- Echo board comments

Mr. Loth
- Tremendous job getting staff hired
- Welcome to staff

ADJOURNMENT

Resolution #08-13-164.

Mrs. Roth moves and Mr. Bagley seconds to adjourn the Board of Education meeting at 6:06 p.m.

AYES: Roth, Bagley, Loth, Satterwhite, Wand
The President declared the motion carried.

PRESIDENT

TREASURER

BOARD APPROVED: SEPTEMBER 17, 2013